



State Bank of India

Central Recruitment & Promotion Department
Corporate Centre, Mumbai

Phone: 022-22820427; e-mail: crpd@sbi.co.in



**SBI RECOGNISED AS “BEST BANK IN INDIA”
FOR THE YEAR 2024 BY “GLOBAL FINANCE”**





State Bank of India

CENTRAL RECRUITMENT & PROMOTION DEPARTMENT,
CORPORATE CENTRE, MUMBAI
(Phone: 022-2282 0427; E-mail: crpd@sbi.co.in)

RECRUITMENT OF JUNIOR ASSOCIATES (CUSTOMER SUPPORT & SALES) (Advertisement No. CRPD/CR/2024-25/24)

ONLINE REGISTRATION OF APPLICATION AND PAYMENT OF FEES: 17.12.2024 To 07.01.2025

Applications are invited from eligible Indian Citizens for appointment as Junior Associate (Customer Support & Sales) in clerical cadre of India. Candidates can apply for vacancies in one State/UT only. Candidates can appear for the test only once under this recruitment. Candidates applying for vacancies of a particular State/UT, should be proficient (reading, writing, speaking and understanding) in the specified local language of that State/UT (mentioned in the under given vacancy table against each state/UT). The test for knowledge of specified language will be conducted as a part of selection process. It will be conducted after qualifying the online Main examination but before the final selection. Candidates who fail to qualify this test will not be offered appointment. Candidates who produce 10th or 12th standard mark sheet evidencing having studied the specified opted local language will not be required to undergo the language test. **There is no provision for Circle Transfer / Inter State Transfer for Junior Associates to be recruited.**

Preliminary Examination will be conducted tentatively in the month of **February 2025** and Main Examination will be conducted tentatively in the month of **March/April 2025**. Candidates are advised to check regularly Bank's website <https://bank.sbi/web/careers/current-openings> for details and updates. The examinations will be as detailed under point 1. Selection procedure.

VACANCIES:

Circle	State/ UT	Language *	Regular Vacancies												Backlog Vacancies								
			Category Wise						PwBD				XS		SC/ ST/ OBC				PwBD				
			SC	ST	OBC	EWS	GEN	Total	VI	HI	LD	d&e@	XS	DXS	SC	ST	OBC	Tot	VI	HI	LD	d&e@	Tot
Ahmedabad	Gujarat	Gujarati	75	160	289	107	442	1073	11	11	11	10	107	48	0	161	0	161	13	18	13	18	6
Amaravati	Andhra Pradesh	Telugu/Urdu	8	3	13	5	21	50	1	1	0	0	5	2	0	3	0	3	1	1	0	0	0
Bengaluru	Karnataka	Kannada	8	3	13	5	21	50	1	1	0	0	5	2	1	9	0	10	2	8	6	6	2
Bhopal	Madhya Pradesh	Hindi	197	263	197	131	529	1317	14	13	13	13	131	59	15	0	12	27	0	0	0	0	0
	Chhattisgarh		57	154	28	48	196	483	5	5	5	5	48	21	1	0	2	3	0	0	0	0	
Bhubaneswar	Odisha	Odia	57	79	43	36	147	362	4	4	4	3	36	16	0	0	0	0	0	0	0	0	0
Chandigarh/ New Delhi	Haryana \$	Hindi/ Punjabi	57	0	82	30	137	306	5	3	3	3	30	13	0	0	0	0	0	1	0	0	0
Chandigarh	Jammu & Kashmir UT	Urdu/ Hindi	11	15	38	14	63	141	2	2	1	1	14	6	0	0	0	0	0	0	0	0	0
	Himachal Pradesh	Hindi	42	6	34	17	71	170	2	2	2	1	17	7	0	0	0	0	0	0	0	0	0
	Chandigarh UT	Hindi/ Punjabi	5	0	8	3	16	32	1	1	0	0	3	1	0	0	0	0	0	0	0	0	0
	Ladakh UT	Urdu/ Ladakhi/ Bhoti (Bodhi)	2	3	8	3	16	32	1	1	0	0	3	1	0	0	0	0	0	0	0	0	0
	Punjab	Punjabi/ Hindi	165	0	119	56	229	569	6	6	6	5	56	25	0	0	0	0	0	0	0	0	0
Chennai	Tamil Nadu	Tamil	63	3	90	33	147	336	4	4	3	3	33	15	0	0	0	0	0	0	0	0	0
	Puducherry		0	0	1	0	3	4	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hyderabad	Telangana	Telugu/Urdu	54	23	92	34	139	342	4	4	3	3	34	15	0	0	0	0	0	0	0	0	0
Jaipur	Rajasthan	Hindi	75	57	89	44	180	445	5	5	4	4	44	20	0	0	0	0	0	0	0	0	0
Kolkata	West Bengal	Bengali/ Nepali	288	62	275	125	504	1254	13	13	13	12	125	56	0	0	0	0	0	0	0	0	0
	A&N Islands	Hindi/ English	0	5	18	7	40	70	1	1	1	0	7	3	0	0	0	0	0	0	0	0	0
	Sikkim	Nepali/ English	2	11	13	5	25	56	1	1	1	0	5	2	0	0	0	0	0	0	0	0	0
Lucknow/ New Delhi	Uttar Pradesh \$	Hindi/ Urdu	397	18	510	189	780	1894	20	19	19	19	189	84	1	0	0	1	0	3	0	1	0
Maharashtra/ Mumbai Metro	Maharashtra \$	Marathi	115	104	313	115	516	1163	13	13	11	11	115	51	59	37	72	168	3	3	4	4	0
Maharashtra	Goa	Konkani	0	2	3	2	13	20	1	0	0	0	2	0	0	3	0	3	1	0	0	0	0
New Delhi	Delhi	Hindi	51	25	92	34	141	343	4	4	3	3	34	15	0	0	0	0	0	1	0	0	0
	Uttarakhand		56	9	41	31	179	316	4	3	3	3	31	14	1	0	4	5	0	2	0	0	0
	Arunachal	English	0	29	0	6	31	66	1	1	1	0	6	2	0	19	0	19	2	1	1	0	0

Important Note:

- i. Vacancies reserved for OBC category are available to **OBC** candidates belonging to "**Non-creamy layer**". Candidates belonging to OBC category but coming in "CREAMY LAYER", are not entitled for any relaxation/ reservation available to OBC category. They should indicate their category as **General** OR General (LD/ VI/ HI/ d&e) as applicable.
- ii. OBC category candidate should submit the OBC certificate on the **format prescribed by Govt. of India**, having "Non-Creamy Layer" clause issued during period 01.04.2024 to the date of taking up appointment, if selected.
- iii. Benefit of reservation under EWS category can be availed upon production of an 'Income and Asset Certificate' issued by a Competent Authority on the Govt. of India format for the **financial year 2023-24 and valid for the year 2024-25** as per the extant DoPT guidelines.
- iv. EWS candidates are required to produce for verification, the 'Income & Assets Certificate' for the relevant financial year as per the extant DoPT guidelines, on the date of document verification. No request for extension of time for production of 'Income & Assets Certificate' beyond the said date shall be entertained and if a candidate fails to produce the 'Income & Assets Certificate' on the date of document verification, he / she will not be considered for appointment in the Bank for the post of Junior Associates (Customer Support & sales).
- v. Caste certificate issued by Competent Authority on the format prescribed by the Government of India will have to be submitted by the SC/ ST candidates, during document verification.
- vi. A person who wants to avail benefit of reservation under section 34 of RPWD Act, 2016, Persons with Benchmark Disability (PwBD) will have to submit a latest disability certificate issued by a Competent Authority as per Government of India guidelines. Such certificate will be subject to verification/ re-verification as may be decided by the competent authority. The certificate should be dated on or before last date of registration of application.
- vii. Candidates who are working in SBI in the Clerical cadre are **not eligible** to apply under this project. Candidates who were earlier employed in State Bank of India and resigned from the Bank while in clerical cadre will also be **not eligible** to apply for the post.
- viii. Candidates against whom there is/ are adverse report regarding character & antecedents, moral turpitude etc. are **not eligible** to apply for the post.
- ix. Candidates who have defaulted in repayment under any lending arrangement with Banks or NBFCs including credit card dues and have not regularized / repaid their outstanding thereunder till the date of issuance of letter of offer of appointment by the Bank, shall not be eligible for appointment to the post. However, candidates who have regularized / repaid such outstanding on or before the date of issuance of offer of appointment but whose **CIBIL** status has not been updated till then, shall, on or before the date of joining, have to either get the CIBIL status updated or produce the NOCs from the lender to the effect that there is no outstanding with respect to the accounts adversely reflected in the CIBIL, failing which the letter of offer shall be withdrawn/ cancelled.

1. ELIGIBILITY CRITERIA:

A. Age Limit: (As on 01.04.2024)

Not below 20 years and not above 28 years as on 01.04.2024, i.e. candidates must have been born not earlier than 02.04.1996 and not later than 01.04.2004 (both days inclusive).

Relaxation of Upper age limit:

Sr.	Category	Age Relaxation
1.	SC/ ST	5 years

NOTE:

- i. Cumulative age relaxation will not be available either on items or in combination with any other items.
- ii. Candidates seeking age relaxation are required to submit certificate(s) at the time of joining. **No change in the candidate is permitted after registration of online** correspondence/ email/phone will be entertained in this regard.
- iii. **Trained Apprentice of SBI:** Relaxation in upper age limit is available to trained Apprentice of SBI who has completed the training successfully in SBI on or before **30.11.2024** and his/ her performance is found to be satisfactory during the entire period. Successful completion of Apprenticeship training refers to successful completion of evaluation test (Trade Test) and Obtention of joint National Certificate jointly issued by SBI-NSDC/ BFSI-SSC.

B. Essential Academic Qualifications: (As on 31.12.2024)

Graduation in any discipline from a recognised University or equivalent qualification recognised as such by Central Government. Candidates having integrated dual degree (IDD) certificate should ensure that the date of passing the IDD is on or before 31.12.2024.

Those who are in the final year/ semester of their graduation are eligible to apply provisionally subject to the condition that, if provisionally selected, they have to produce proof of having passed the graduation examination on or before 31.12.2024.

Note: (a) The date of passing eligibility examination should be appearing on the mark sheet/certificate or provisional certificate issued by the University/Institute. In case the result of a particular examination is not posted on the website of the University/ Institute, a certificate from the appropriate authority of the University/Institute indicating that the result was posted on the website will be taken as the proof.

(b) Matriculate Ex-servicemen, who have obtained the Intermediate Certificate of Education or corresponding certificate in the field of study after having completed not less than 15 years of service in the Armed Forces of the Union are also eligible for the post. Such certificates should be dated on or before 31.12.2024.

2. RESERVATION FOR PERSONS WITH BENCHMARK DISABILITY (PwBD):

4% horizontal reservation has been provided to Persons with Benchmark Disabilities as per section 34 of "The Rights of Persons with Disabilities Act, 2016". The post is identified suitable for the undernoted categories of disabilities as defined in the Schedule 1 of the Act 2016:

Suitable Category of Benchmark Disabilities	Field of Work / Reservation
a) Blind, Low Vision	S- Sit
b) Deaf, Hard of Hearing	W- W
c) One Arm, Both Arms, One Leg, Both Leg, Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attacked Victims, Muscular Dystrophy, Spinal Deformity (SD) and Spinal Injury (SI) without any associated neurological/ limb dysfunction.	MF- by Fir RW- Writing
d) Autism Spectrum Disorder (Mild), Intellectual Disability, Specific Learning Disability, Mental Illness	SE- S H- He
e) Multiple Disabilities involving (a) to (d) above	C- Co

A. Visual Impairment (VI): Only those Visually Impaired (VI) candidates who suffer from any one of the following conditions, after best corrected vision, shall be eligible to apply.

a. Blindness:

- i. Total absence of sight; OR
- ii. Visual acuity less than 3/60 or less than 10/200

C. Locomotor Disabilities (LD): Only those persons are eligible to apply under Locomotor Disability (LD) category who have inability to execute distinctive activities associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system or both, including Cerebral Palsy, Leprosy Cured, Dwarfism, Muscular Dystrophy, Acid Attack Victims, Spinal Deformity (SD) and Spinal Injury (SI) without any associated neurological/ limb dysfunction. Orthopedically challenged persons are covered under locomotor disability with following benchmark:

- i. **OA** - One arm affected (Right or Left)
- ii. **BA** – Both arms affected
- iii. **OL** - One leg affected (Right or Left)
- iv. **BL** – Both Leg affected

Persons with OA & BA category should have normal bilateral hand functions.

- a. **"Leprosy cured person"** means a person who has been cured of leprosy but is suffering from:
 - i. Loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eye-lid but with no manifest deformity;
 - ii. Manifest deformity and paresis but having sufficient mobility in their hands and feet to enable them to engage in normal economic activity;
 - iii. Extreme physical deformity as well as advanced age which prevents him/ her from undertaking any gainful occupation, and the expression "leprosy cured" shall be construed accordingly;
 - b. **"Cerebral palsy"** means a Group of non-progressive neurological conditions affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth;
 - c. **"Dwarfism"** means a medical or genetic condition resulting in an adult height of 4 feet 10 inches (147 centimeters) or less;
 - d. **"Muscular dystrophy"** means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making the proteins they need for healthy muscles. It is characterised by progressive skeletal muscle weakness, defects in muscle proteins, and death of muscle cells and tissue;
 - e. **"Acid attack victims"** means a person disfigured due to violent assaults by throwing of acid or similar corrosive substance.
- D. 'd' & 'e':** Only those persons, who suffer from any one of the following types of disabilities, are eligible to apply under this category:
- a. **"Specific Learning Disability" (SLD)** means a heterogeneous group of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematical calculations and includes such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia.
 - b. **"Mental Illness" (MI)** means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, behavior, capacity to recognize reality or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person, specially characterised by sub normality of intelligence.
 - c. **"Autism spectrum disorder (Mild)" (ASD- M)** means a neuro-developmental condition typically appearing in the first three years of life that significantly affects a person's ability to communicate, understand relationships and relate to others, and is frequently associated with unusual or stereotypical rituals or behaviour.
 - d. **"Multiple Disabilities"** means multiple disabilities involving (A) to

a. Candidates eligible for and who wish to use the service for the exam should carefully indicate the same in their online application form.

b. Both the candidate and the scribe will have to sign a declaration on the undertaking, in the prescribed format with passport size photograph of the candidate and scribe at the time of online examination.

c. Such candidates who are eligible to use a scribe shall be allowed a compensatory time of 20 minutes for every hour of the examination, whether availing the facility of scribe or not.

d. Candidate will have to arrange their own scribe and a declaration on the undertaking.

e. Any candidate who is not eligible to use scribe as per the guidelines referred above, uses scribe in the online examination shall be disqualified to participate further in the recruitment process.

f. Any candidate who is using scribe should ensure that the candidate uses scribe in the exam as per the guidelines mentioned above.

g. Any candidate using scribe in violation of the above guidelines shall stand disqualified and can be removed from service if the candidate has already joined the Bank.

h. During the examination, at any stage, if it is found that the candidate is independently answering / solving the question, the candidate's candidature will be cancelled. The candidature of all candidates using the services of a scribe will also be cancelled if it is reported after the examination by the test administrator that the scribe independently answered the question.

i. Scribe will be allowed to be used as per the guidelines mentioned above. Office Memorandum F.No.16-110/2003-DDIII dated Feb 2003, Government of India, Ministry of Social Justice & Empowerment, Department of Disability Affairs, New Delhi and clarified by Office Memorandum Government of India, Ministry of Financial, Deptt. of Financial Services, vide letter No. F. No. 3/2/2013-Welfare dated 26.04.2013.

- ii. Further, In terms of Office Memorandum F. No .29-6/2013 dated 10/08/2022 of GOI Ministry of Social Justice & Empowerment, Department of Empowerment of persons with Disabilities, the facility of scribe and/or compensatory time shall be provided to the Persons with Disabilities covered under section 2(s) of the Persons with Disabilities Act, 2016 but not covered under the definition of section 2(s) of the Act (i.e. persons having less than 40% disability and having difficulty in writing), to those having difficulty in writing, subject to the issuance of a certificate to the effect that person concerned has limited writing skills and that scribe is essential to write examination on his/ her behalf. The certificate per prescribed Proforma at Appendix-I of the said O.M. If a candidate opts to bring his own scribe, the qualification of the scribe should be one step below the qualification of the candidate for the examination. Candidate opting for own scribe should submit a declaration on the undertaking on his own scribe as per Proforma at Appendix-II of the said O.M.

3. EX-SERVICEMEN (XS):

Only those candidates shall be treated as Ex-Servicemen as per the revised definition as laid down in Government of India, Ministry of Social Justice & Empowerment, Department of Personnel and Administrative Reforms, vide Office Memorandum No.36034/5/85/ Estt (SCT) dated 27th October, 1986 and the said O.M. from time to time.

Disabled Ex-Servicemen (DXS): Ex-Servicemen who were disabled in the Armed Forces of the Union were disabled in operation or in disturbed areas shall be treated as Disabled Ex-Servicemen.

Dependents of Servicemen killed in Action: Servicemen who were killed in the following operations would be deemed to have been killed in the following operations: (a) war (b) warlike operations (c) skirmishes either with Pakistan on cease fire line or any other international boundary (d) Fighting against armed hostiles in a counter insurgency operation in Nagaland, Mizoram, etc. (e) Laying or clearance of mines including enemy mine sweeping operation between one month before and the

certificate (**Proforma 'B'**) from the competent authority showing his/her date of completion of the Specific Period of Engagement (SPE) along with declaration (**Proforma 'C'**). Such candidates whose SPE is completed on or before 31.10.2025 only are eligible to apply under this recruitment. They will also be required to submit the release letter along with a self-declaration at the time of joining the Bank that he/she is entitled to the benefits admissible to Ex-Servicemen in terms of Govt. of India rules.

iii. Those candidates, who have already completed their initial period of engagement and are on extended assignment, are required to submit certificate as per **Proforma 'D'**. If selected, such candidates mentioned in (ii) and (iii) above, should get released and join the Bank on or before 31.12.2025. These certificates are required to be submitted at the time of joining invariably.

B. The Territorial Army Personnel will be treated as Ex-Servicemen w.e.f. 15.11.1986.

C. An Ex-Serviceman who has once joined a Government job on the civil side after availing of the benefits given to him as an Ex-Serviceman for his re-employment, his Ex-Serviceman status will be governed in terms of OM No.36034/1/2014-Estt.(Res.) dated 14.08.2014 of Government of India, Ministry of Personnel, Public Grievances and Pensions.

4. SELECTION PROCEDURE: The selection process will consist of on-line test (Preliminary & Main exam) and test of specified opted local language.

Phase-I: Preliminary Examination: Online Preliminary Exam consisting of Objective Tests for 100 marks will be conducted online. This test would be of 1-hour duration consisting of 3 Sections as follows:

Sl.	Name of Test	Medium of Exam	No. of Questions	Max. Marks	Duration
1.	English language	English	30	30	20 min.
2.	Numerical Ability	*	35	35	20 min.
3.	Reasoning Ability	*	35	35	20 min.
	Total	*	100	100	1 Hour

Each test will have a separate timing as mentioned above. There will be negative marks for wrong answers in the Objective tests. 1/4th of mark assigned for question will be deducted for each wrong answer. No minimum qualifying marks are prescribed for individual test OR for aggregate score. Section wise marks will not be maintained.

Adequate number of candidates in each category as decided by the Bank (approximately 10 times the numbers of vacancies. subject to availability) will be shortlisted for the Main Exam from the list of all candidates arranged in descending order of aggregate marks scored.

Phase - II: Main Examination: Structure of Online Main Exam would be as follows:

Sl.	Name of Test	Medium of Exam	No. of Questions	Max. Marks	Duration
1.	General/ Financial Awareness	*	50	50	35 min.
2.	General English	English	40	40	35 min.
3.	Quantitative Aptitude	*	50	50	45 min.
4.	Reasoning Ability & Computer Aptitude	*	50	60	45 min.
	Total		190	200	2 Hr. 40 min.

Each test will have a separate timing as mentioned above.

There will be negative marks for wrong answers in the Objective tests. 1/4th of mark assigned for question will be deducted for each wrong answer.

Candidates are required to score a minimum percentage marks on aggregate (For SC/ST/OBC/PwBD/XS/DXS candidates, 5% relaxation available thereon). Minimum qualifying marks on aggregate will be as

NOTE: Other detailed information regarding the examination is given in the 'Acquaint Yourself' booklet, which will be made available to eligible candidates along with the call letter for the test.

* **List of medium of examination according to state and union territories**

Sr.	State/UT	Medium of Exam
1	Andaman & Nicobar	English, Hindi
2	Andhra Pradesh	English, Hindi, Telugu, Urdu
3	Arunachal Pradesh	English, Hindi
4	Assam	English, Hindi, Assamese
5	Bihar	English, Hindi, Urdu
6	Chhattisgarh	English, Hindi
7	Chandigarh	English, Hindi, Punjabi
8	Delhi	English, Hindi
9	Goa	English, Hindi, Konkani
10	Gujarat	English, Hindi, Gujarati
11	Haryana	English, Hindi, Punjabi
12	Himachal Pradesh	English, Hindi
13	Jammu & Kashmir	English, Hindi, Urdu
14	Jharkhand	English, Hindi
15	Karnataka	English, Hindi, Kannada
16	Kerala	English, Hindi, Malayalam
17	Ladakh	English, Hindi, Urdu
18	Lakshadweep	English, Hindi, Malayalam
19	Madhya Pradesh	English, Hindi
20	Maharashtra	English, Hindi, Marathi
21	Manipur	English, Hindi, Manipuri
22	Meghalaya	English, Hindi
23	Mizoram	English, Hindi
24	Nagaland	English, Hindi
25	Odisha	English, Hindi, Odia
26	Puducherry	English, Hindi, Tamil
27	Punjab	English, Hindi, Punjabi
28	Rajasthan	English, Hindi
29	Sikkim	English, Hindi
30	Tamil Nadu	English, Hindi, Tamil
31	Telangana	English, Hindi, Telugu, Urdu
32	Tripura	English, Hindi, Bengali
33	Uttar Pradesh	English, Hindi, Urdu
34	Uttarakhand	English, Hindi
35	West Bengal	English, Hindi, Bengali

Test of specified opted local language:

Those who qualify for selection and produce 10th or 12th certificate/ sheet/ certificate evidencing having studied the specified local language will not be subjected to any Language test. If a candidate (qualified for selection), specified opted local language test is conducted after provisional selection but before joining. If a candidate fails to qualify this test will not be offered appointment. Candidates who are proficient in specified opted local language would be disclosed.

Provisional Selection (Subject to qualifying specified local language test)

Wait List: A wait list of up to 50% of vacancies (State-category wise) will be maintained. Candidates will be released from this waitlist on quarterly basis against non-joining and resignation out of the current batch only, subject to the candidates securing minimum qualifying marks as may be stipulated by the Bank for selection. This wait list will be valid for a period of one year from the date of declaration of final result.

5. Preliminary Exam is tentatively scheduled in **February 2025**: A Tentative List of examination centres is provided under Annexure I.

- Candidate should choose the name of the Centre where he/ she desires to take the examination. SBI, however, reserves the right to cancel any of the examination centres and/or add some other centres, at its discretion, depending upon the response, administrative feasibility etc. SBI also reserves the right to allot the candidate to any centre other than one he/she has opted for.
- **No request for change of examination centre / date / session shall be entertained.**
- Candidate will appear for the examination at the allotted centre at his/her own risk and expenses and SBI will not be responsible for any injury or losses etc. of any nature.
- Any unruly behaviour/ misbehaviour in the examination hall may result in cancellation of candidature, disqualification from future exam conducted by SBI.
- **Call letter for Preliminary Exam: Call letter of Preliminary Exam will not be collected at the examination venue. However, it will be duly authenticated/ Stamped by the exam centre staff. Candidate will need to retain the call letter (along with authenticated/ stamped copy of the ID proof) safely. Those candidates who are called for Main Exam will be required to bring this call letter along-with Main Exam call letter and other requisite documents as per information provided in the “acquaint yourself booklet” and call letter.**
However, scribe form (wherever applicable) will be collected during the Preliminary Exam.

Candidates need to bring two additional photographs (same as pasted by the candidate on call letter) along-with the call letter and other requisite documents as per information provided in the “Acquaint yourself booklet” and call letter.

Candidates reporting without photograph pasted on the call letter or without two additional photographs (same as pasted on call letter) will not be allowed to appear for the exam.

(It is advisable that candidate retains atleast 8 copies of the same photograph which is uploaded at the time of Application as these would be needed for further stages of this selection process)

6. PAY SCALE: Rs.24050-1340/3-28070-1650/3-33020-2000/4-41020-2340/7-57400-4400/1-61800-2680/1-64480.

The starting Basic Pay is Rs.26730/- (Rs.24050/- **plus two advance increments admissible to graduates**).

7. EMOLUMENTS: The total starting emoluments of a Clerical Cadre employee payable at Metro like Mumbai will be around Rs.46,000/- per month inclusive of D.A., other allowances at the current rate and **two additional increments for newly recruited graduate junior associates**. Allowances may vary depending upon the place of posting. **They will be eligible for reimbursement of various perquisites, provident fund, Pension under New Pension scheme (Defined Contribution Benefit), Medical, Leave-Fare and other facilities, as per instructions of the Bank as may be issued from time to time.**

8. PROBATION PERIOD: Selected candidates will be governed by the terms and conditions of the Service Regulations of the Bank in force at the time of joining. The newly appointed Junior Associates will be on probation for a Minimum period of 6 months. Newly recruited Junior Associates will be required to complete e-lessons as prescribed by the bank during the

10. CALL LETTERS FOR EXAMINATION:

- Preliminary Examination:** The candidates should download their call letter and an "Acquaint yourself booklet" by entering their registration number and password/date of birth from the Bank's website from 10 days before the exam date.
- Main Examination:** Candidates qualified for main exam will be able to download their call letter from the Bank's website (as per the instructions available on the screen) tentatively 10 days before the exam date.
- At the time of Main Exam:** Candidates must bring original copy of Preliminary Exam call letter (with authenticated copy of ID proof) as well as Main Exam call letter at the time of Main Exam along-with other requisite documents needed during the Main Exam.
- Candidates need to bring two additional photographs (same as pasted by the candidate on call letter) along-with the call letter and other requisite documents as per information provided in the "acquaint yourself booklet" and call letter.

Candidates reporting without photograph pasted on the call letter or without two additional photographs (same as pasted on call letter) will not be allowed to appear for the exam.

NO HARD COPY OF THE CALL LETTER (PRELIMINARY/ MAIN) AND ACQUAINT YOURSELF BOOKLET WILL BE SENT BY THE BANK.

11. IDENTITY PROOF TO BE PRESENTED/ SUBMITTED AT THE TIME OF (PRELIMINARY/ MAIN) EXAMS:

The candidates must bring original identity proof such as passport/ Aadhar/ PAN Card/ Driving License/ Voter Card/ Bank Passbook with duly attested Photograph/ Identity Card by School or College/ Gazetted Officer in the official letter as well as a self-attested Photocopy thereof. The photograph should be presented along with call letter to the examination hall, failing which or if identity of candidate is not verified, candidate will not be permitted to appear for the test.

12. BIOMETRIC VERIFICATION: Bank, at various stages, may capture the biometric impression or **IRIS** of candidates in digital format for biometric verification of genuineness of the candidates. Candidate will ensure that their biometric impression or **IRIS** is captured at various stages and any tampering or lead to rejection of the candidature. In case of any candidate found not genuine, apart from taking legal actions against the candidate, candidature will be cancelled. As such, they are advised to avoid any external matter like mehendi, ink, chemical etc. on their hands.

13. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISFEASANCE:

- Candidates are cautioned that they should not furnish false information that are false, tampered/fabricated and they should not provide any material information while filling up the application form.
- At the time of exam, if a candidate is (or has been) found guilty of:
 - using unfair means during the examination OR
 - impersonating or procuring impersonation by any means OR
 - misbehaving in the examination hall OR
 - resorting to any irregular or improper means in connection with his/her candidature for selection OR
 - obtaining support for his/her candidature by any means

Such a candidate may, in addition to rendering himself liable to criminal prosecution, will also be liable to be:

- disqualified from the examination for which he/she applied
- debarred, either permanently or for a specified period from the examination or recruitment conducted by Bank.

c. The Bank would be analyzing the responses of a candidate and other appeared candidates to detect patterns of similarity. On the basis of this analysis, if it is found that the responses have been shared

14. APPLICATION FEE AND INTIMATION CHARGE: (Non-Refundable)

Sl.	Category	Fee/ intimation Charges
1.	SC/ ST/ PwBD/ XS/DXS	Nil
2.	General/ OBC/ EWS	Rs 750/-

Fee/ Intimation charges once paid will NOT be refunded on any account nor can it be held in reserve for any other exam or selection.

15. HOW TO APPLY:

Candidates can apply online and no other mode of application will be accepted.

Candidates will be required to register themselves online through Bank's website <https://bank.sbi/web/careers/current-openings> OR <https://www.sbi.co.in/web/careers/current-openings> - Recruitment of Junior Associates 2024. After registration candidates are required to pay the requisite application fee through online mode by using debit card/ credit card/ Internet Banking.

Helpdesk: In case of any problem in filling up the form, payment of fee/ intimation charges or receipt of Admission/call letter, queries may be made at telephone no. 022-22820427 (between 11:00 AM and 05:00 PM only on **Bank working days**) or lodge his/her query on <http://cgrs.ibps.in>

Candidates are advised not to forget to mention '**Recruitment of Junior Associate-2024**' in the subject of the email.

Pre-requisites for Applying Online: Candidates should have valid email ID & mobile no. which should be kept active till the declaration of results. It will help him/ her in getting call letter/ advices etc. by email/ SMS.

A. GUIDELINES FOR FILLING ONLINE APPLICATION:

- Candidates should first scan their **photograph, signature, left hand thumb impression, hand-written declaration and SBI Apprenticeship Certificate (if applicable)** as detailed under guidelines for scanning the photograph and signature (**Annexure-II**).
- The text for the hand-written declaration is as follows:**
"I, _____ (Name of the candidate), Date of Birth _____ hereby declare that all the information submitted by me in the application form is correct, true and valid. I will present the supporting documents as and when required. The signature, photograph and left thumb impression is of mine".
- Left Thumb Impression:** If a candidate is not having left thumb, he/she may use his /her right thumb for applying)
- Candidates to visit Bank's website <https://bank.sbi/careers/Current-openings> or <https://www.sbi.co.in/careers/Current-openings> and open the appropriate Online Application Form, available under **Recruitment of Junior Associates**.
- Fill the application carefully. Once the application is filled in completely, candidates should submit the data. In the event of candidates not being able to fill the data in one go, they can save the data already entered. When the data is saved, a provisional registration number and password will be generated by the system and displayed on the screen. Candidates should note down the registration number and password. They can re-open the saved data using registration number and password and edit the particulars, if needed. This facility will be available three times only. Once the application is filled in completely, candidates should submit the data. No change/edit will be allowed thereafter. The registration at this stage is provisional.
- After ensuring the correctness of the particulars of the application form, candidates are required to pay fees through the payment gateway integrated with the application, following the instructions available on the screen.
- Fee can be paid by using debit card/ credit card/ Internet Banking by providing information as asked on the screen. Transaction charges for online payment, if any, will be borne by the candidates.
- On successful completion of transaction, e-receipt and application

- Note:**
- In case the face in the photograph or signature impression or hand-written declaration candidate's application may be rejected.
 - In case the photograph/ signature/ thumb impression or hand-written declaration is unclear, candidate's application and re-upload his photograph/ signature impression/ hand-written declaration/ SBI Apprenticeship Certificate.

16. GENERAL INFORMATION:

- Before applying for the post, the candidate should ensure that he/she fulfils the eligibility and other norms mentioned above for the specified date and that the particulars furnished are correct in all respects.
- The candidate should ensure that the application is strictly in accordance with the prescribed format and is properly and completely filled.
- Candidates are advised to take a printout of their scanned application form after submitting the application.
- Candidates should satisfy themselves about their eligibility before applying for. Bank would admit to the test all the candidates who have applied for the post with the requisite fee on the basis of information furnished in the online application and shall determine their eligibility on the basis of joining. Admission to tests will be purely provisional with reference to age/ qualification/ category (SC/ ST/ OBC/ EWS/ PwBD/ XS/ DXS) of the candidates with reference to documents.
- Request for change/ correction in any particular (category) in the application form, once submitted, will not be entertained under any circumstances. No correspondence will be entertained in this regard. Candidates are advised to fill up the online application carefully and furnish correct information in the application.**
- Candidates are advised in their own interest to apply online before the closing date and not to wait till the last date to avoid disconnection/inability/failure to log on to the website on the last day or load on internet or website jam.
- SBI does not assume any responsibility for the candidate's failure to submit their applications within the last date on account of any reasons or for any other reason beyond the control of SBI.
- Not more than one application should be submitted by a candidate. In case of multiple applications, only the last valid (complete) application will be retained and the application fee/intimation charges for other registrations will stand forfeited. Multiple attendances of a candidate in exam will be summarily rejected/candidate will be debarred.
- The possibility for occurrence of some problems in the examination cannot be ruled out completely, which may include delivery and/or result from being generated. In that event, candidates may be made to rectify such problem, which may include re-appearing in another examination if considered necessary.
- Call letter of Preliminary Exam will not be collected at the examination venue. Candidates will need to retain the call letter with them themselves. Those candidates who are called for Main Exam are required to bring this call letter along-with Main Exam call letter and requisite documents as per information provided in the "Candidate's Booklet" and call letter.
- Candidates serving in Govt./Quasi Govt. offices or engaged in any other undertakings including Nationalised Banks and Financial Institutions will be required to produce proper discharge certificate from their employers at the time of taking up the appointment, if selected.
- Caste certificate issued by Competent Authority on behalf of the Government of India will have to be submitted by the candidates, at the time of joining, if called for.
- SC/ST candidate who has migrated from a state where he/she is scheduled, to another state where his/her community is not scheduled will continue to be deemed as SC/ST.
- A declaration will have to be submitted in the prescribed format

- s. DECISIONS OF BANK IN ALL MATTERS REGARDING CONDUCT OF TESTS AND SELECTION WOULD BE FINAL AND BINDING ON ALL CANDIDATES. NO REPRESENTATION OR CORRESPONDENCE WILL BE ENTERTAINED BY THE BANK IN THIS REGARD.
- t. The applicant shall be liable for civil/ criminal consequences in case the information submitted in his/ her application are found to be false at a later stage
- u. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Mumbai and Courts/ Tribunals/ Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.
- v. The new recruits must have flair for marketing and will be required to make customer calls and provide banking services, advisory services and cross sell products etc. inside and outside Bank premises. The duties may involve extensive outdoor travelling. Depending upon requirement, there will be flexible working hours and working in shifts.
- w. As record for this project will not be maintained after one year of declaration of result of online test, the information/data regarding this project will not be available thereafter.
- x. After a candidate is selected but before joining the Bank, the candidate will be required to provide details regarding criminal case(s) pending against him /her, if any. The Bank may also conduct independent

verification, inter alia including verification of police records. The Bank reserves right to deny the appointment depending upon the results of the above and/or independent verification.

17. ANNOUNCEMENTS: All further announcements/details of the recruitment process will only be published/provided on SBI website at <https://bank.sbi/web/careers> or <https://www.sbi.co.in/web/careers> from time to time.

18. DISCLAIMER: In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and/ or has furnished any incorrect/ false information or has suppressed any fact(s), indulge in unfair practice during examination, his/ her appointment will stand cancelled. If any of these shortcomings is/ are detected after appointment, his/ her services are liable to be terminated. The Bank reserves right to cancel the recruitment process in all matters regarding eligibility, conduct of written tests and other tests and selection would be final and binding on all candidates. No representation or correspondence will be entertained by the Bank in this regard.

19. BANK RESERVES RIGHT TO CANCEL THE RECRUITMENT PROCESS ENTIRELY AT ANY STAGE.

CANVASSING IN ANY FORM WILL LEAD TO DISQUALIFICATION

This advertisement is also available on Bank's Website: <https://bank.sbi/web/careers> or <https://www.sbi.co.in/web/careers>

The Bank is not responsible for printing errors, if any.

Mumbai
17.12.2024

General Manager

Tentative List of Centres for Preliminary Examination and Main Examination

State Code	State/ UT	Exam Centre
11	Andaman & Nicobar Island	Port Blair
12	Andhra Pradesh	Anantpur, Guntur/Vijayawada, Kadapa, Kakinada, Kurnool, Nellore, Rajahmundry, Srikakulam, Tirupati, Vishakhapatnam, Vizianagaram.
13	Arunachal Pradesh	Naharlagun
14	Assam	Dibrugarh, Guwahati, Jorhat, Silchar, Tezpur
15	Bihar	Arrah, Bhagalpur, Darbhanga, Gaya, Muzaffarpur, Patna, Purnea
16	Chandigarh	Mohali
17	Chhattisgarh	Bilaspur, Raipur
18	Delhi NCR	Delhi/ NCR (All NCR cities)
19	Goa	Panaji
20	Gujarat	Ahmedabad-Gandhinagar, Anand, Jamnagar, Mehsana, Rajkot, Surat, Vadodara
21	Haryana	Ambala, Faridabad, Gurugram, Kurukshetra
22	Himachal Pradesh	Bilaspur, Hamirpur, Mandi,

State Code	State/ UT	Exam Centre
30	Maharashtra	Ahmednagar, Akola, Amravati, Sambhaji Nagar (Aurangabad), Dhule, Kolhapur, Latur, Mumbai, Mumbai/MMR, Nagpur, Nanded, Raigad, Sangli, Satara, Solapur
31	Manipur	Imphal
32	Meghalaya	Shillong, Tura
33	Mizoram	Aizawl
34	Nagaland	Dimapur, Kohima
35	Odisha	Balasore, Berhampur (Ganjam), Bhubaneswar, Cuttack, Rourkela, Sambalpur
36	Puducherry	Puducherry
37	Punjab	Amritsar, Bhatinda, Jalandhar, Mohali
38	Rajasthan	Ajmer, Bikaner, Hanumangarh, Jaipur, Kota, Sikar, Udaipur
39	Sikkim	Gangtok
40	Tamil Nadu	Chennai, Coimbatore, Cuddalore, Madurai, Nagercoil, Namakkal, Thanjavur, Thiruvananthapuram, Tirunelveli, Tirupur

Guidelines for scanning and Upload of Photograph, Signature, Left Hand Thumb Impression, Hand-written Declaration and SBI Apprenticeship Certificate

Before applying online, a candidate will be required to have a scanned (digital) image of his/ her photograph, signature, left hand thumb impression, handwritten declaration and SBI Apprenticeship certificate as per specifications given below.

- a. **The text for the hand-written declaration is as follows:**
"I, _____ (Name of the candidate), Date of Birth _____, hereby declare that all the information submitted by me in the application form is correct, true and valid. I will present the supporting documents as and when required. The signature, photograph and left thumb impression is of mine".
- b. Left Thumb Impression: If a candidate is not having left thumb, he/she may use his /her right thumb for applying).

(i) Photograph Image: (4.5 cm x 3.5 cm)

- Photograph must be a recent passport style colour picture.
- Make sure that the picture is in colour, taken against a light-coloured, preferably white, background.
- Look straight at the camera with a relaxed face
- If picture is taken on a sunny day, have the sun behind you, or place yourself in shade, so that you are not squinting and there are no harsh shadows
- If you have to use flash, ensure there's no "red-eye"
- If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
- Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.
- Dimensions 200 x 230 pixels (preferred)
- Size of file should be between 20 kb–50 kb
- Ensure that size of the scanned image is not more than 50kb. If the size of the file is more than 50 kb, then adjust the settings of the scanner such as the DPI resolution, no. of colours etc., during the process of scanning.
- Photo uploaded should be of appropriate size and clearly visible.
- **It is advisable that candidate retains about 8 copies of the same photograph which is uploaded at the time of online application as these would be needed for further processes of this selection process.**

(ii) Signature, Left thumb impression and Hand-writing declaration Image and SBI Apprenticeship Certificate:

- The applicant has to **sign** on white paper with Black Ink pen.
 - Dimensions 140 x 60 pixels (preferred)
 - Size of file should be between 10 kb – 20 kb
 - Ensure that the size of the scanned image is not more than 20 kb.
 - Signature uploaded should be of appropriate size and clearly visible.
- The applicant has to **put his left thumb impression** on a white paper with black or blue ink.
 - **File type:** jpg / jpeg
 - **Dimensions:** 240 x 240 pixels in 200 DPI (Preferred for required quality) i.e. 3 cm x 3 cm (Width x Height).
 - **File Size:** 20 kb – 50 kb
- The applicant has to **write the declaration in English** clearly on a white paper with black ink.
 - **File type:** jpg / jpeg
 - **Dimensions:** 800 x 400 pixels in 200 DPI (Preferred for required quality) i.e. 10cm x 5 cm (Width x Height)
 - **File size:** 50 kb- 100 kb

Ensure that Photo, Signature thumb impression, hand-written declaration and SBI Apprenticeship Certificate are uploaded in specified spaces only in the online application form.

Scanning the documents:

- Set the scanner resolution to a minimum of 200 dpi (dots per inch).
- Set color to true color.
- File size as specified above.
- Crop the image in the scanner to the edge of the photograph, left thumb impression/ hand-written declaration/ SBI Apprenticeship Certificate, then use the upload editor to crop the image to the specified dimensions (as specified above).
- The image file should be JPG or JPEG format. An example filename could be image01.jpg or image01.jpeg Image dimensions can be checked by listing the folder files or moving the mouse over the file in the folder.
- Candidates using MS Windows/Microsoft Office can easily obtain files in .jpeg format by using MS Paint or Microsoft Office Picture Manager. Documents in any format can be saved in .jpg format by using the Save As option in the File menu. Size can be adjusted by using the Resize option.

Procedure for Uploading the documents:

- While filling in the Online Application Form the candidate will find links to upload his/her photograph, signature, left thumb impression, handwritten declaration and SBI Apprenticeship Certificate.
- Click on the respective link "Upload Photograph/ Signature/ Left thumb impression/ hand-written declaration".
- Browse and Select the location where the Scanned Photograph, Signature, left thumb impression/ hand-written declaration file has been saved.
- Select the file by clicking on it.
- Click the 'Open/Upload' button.
- If the file size and formats are not as prescribed, an error message will be displayed.
- Preview of the uploaded image will help to see the quality of the image. In case of unclear/ smudged, the same may be re-uploaded to get clarity/ quality.

Your Online Application will not be registered unless you upload your photograph, signature, left thumb impression, handwritten declaration and SBI Apprenticeship Certificate (If any document is missing or not as specified).

Note:

- (1) In case the face in the photograph or signature or left thumb impression or the handwritten declaration is unclear / smudged, the candidate's application may be rejected.
- (2) After uploading the Photograph / signature / left thumb impression or hand-written declaration in the online application form, the candidate should check that the images are clear and have been uploaded correctly. In case the photograph or signature or left thumb impression or the handwritten declaration is not prominent, the candidate may edit his/ her application and re-upload the photograph or signature or left thumb impression or the handwritten declaration, prior to submitting the online application form.
- (3) Candidate should also ensure that photo is uploaded at the

Proforma – A
Form of Certificate applicable for Released/Retired Personnel

It is certified that No. Rank
Name
whose date of birth is has rendered service from
..... to in Army/ Navy/ Air Force.

2. He has been released from Military Services:
 - a. # on completion of assignment otherwise than
 - i. by way of dismissal, or
 - ii. by way of discharge on account of misconduct or inefficiency, or
 - iii. on his own request, but without earning his pension, or
 - iv. he has not been transferred to the reserve pending such release
 - b. # on account of physical disability attributable to Military Service
 - c. # on invalidment after putting in at least five years of Military Service
3. He is covered under the definition of Ex-Serviceman (Re-employment in Central Civil Services & Posts) Rules, 1979 as amended from time to time.

Place: Signature **Seal**
Date: Name & Designation of the Competent Authority**

Delete the paragraph which is not applicable.

Proforma – C
Undertaking to be given by serving Armed Force personnel who are released within one year

1. I understand that if selected on the basis of the recruitment which this application relates, my appointment will be producing documentary evidence to the satisfaction of authority that I have been duly released/retired/discharged from Armed Forces and that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen (Re-employment in Civil Service and Posts) Rules, 1979, as amended from time to time.
2. I also understand that I shall not be eligible to be appointed as a reservist for Ex-serviceman in regard to the recruitment examination, if I have at any time prior to such appointment been employed on the civil side (including Public Sector Undertakings, Autonomous Bodies/Statutory Bodies, Nationalised Banks) or availing of the concession of reservation of vacancies admissible to an ex-serviceman.

Place: Signature
Date: Name of candidate

Proforma – B
Form of Certificate for Serving Personnel

(Applicable for serving personnel who are due to be released within one year)

It is certified that No. Rank
Name
whose date of birth is is serving in Army/ Navy/ Air Force from

2. He is due for release retirement on completion of his specific period of assignment on
3. No disciplinary case is pending against him.

Place: Signature **Seal**
Date: Name & Designation of the Competent Authority**

Proforma – D
Form of Certificate applicable for Serving personnel who have completed their initial assignment and are on extended assignment

It is certified that No. Rank
Name
whose date of birth is is serving in Army/ Navy/ Air Force from

2. He has already completed his initial assignment of and is on extended assignment till.....
3. There is no objection to his applying for civil employment and he will be released on three months' notice on selection from the date of appointment

Place: Signature
Date: Name & Designation of the Competent Authority**

** Authorities who are competent to issue certificate to Armed Forces Personnel for availing Age concessions are as follows:

A. In case of Commissioned Officers including ECOs/SSCOs:

- i. **Army:** Military Secretary Branch, Army Hqrs., New Delhi;
- ii. **Navy:** Directorate of Personnel, Naval Hqrs., New Delhi;
- iii. **Airforce:** Directorate of Personnel Officers, Air Hqrs., New Delhi.

B. In case of JCOs/ORs and equivalent of the Navy and Air Force:

- i. **Army:** By various Regimental Record Offices;
- ii. **Navy:** CABS, Mumbai;
- iii. **Air Force:** Air Force Records, New Delhi.

HOW TO APPLY

Login to <https://bank.sbi/web/careers/current-openings>



Scroll down and click on the respective advertisement



Download advertisement no. CRPD/CR/2024-25/24
(Carefully read the detailed advertisement)



Apply Online

(Before final submission, go through your application.
Corrections will not be allowed after final submission)



We Are Among The Top 5
Most Trustworthy
Banks Globally